



CITY OF UTQIAGVIK

"Farthest North Incorporated City"

MEMORANDUM

TO: City of Utqiagvik Council
FROM: Asisaun Toovak, Mayor
DATE: May 17, 2024
SUBJECT Monthly Report

The Mayor's Monthly report is broken down by: Administration, Operations, Finance, and DMV & Taxi Cab Commission.

Administration

❖ Administration meet with:

- Tenna Pili on the Market Place at Bingo Hall
- VOICE/Marathon Strategies prep interview with Kai Ryssdal Marketplace Journalist
- ICE Services to remove hardware from Roller Rink
- Chan Charoonsophaonsak, North Slope Energy Ambassador
- Recreation team on summer activities
- Community Partners Daryl and Coach Battle on summer activities
- Maintenance on summer activities
- NPRA Working group
- Brussels
 - European Commission Arctic Council panelist
 - AURC on Reimagining Housing in the Arctic
 - World Wide Fund (WWF) Youth Engagement
- Tribn: Audits, playgrounds, gravel pits, gravesites, grants
- SYP and CUC applications and hiring started. Iļisaġvik and ASNA prepared and offered a training for our SYP students.

❖ Positions we filled/Opened:

- Filled - Receptionist
- Filled - Custodian/Expeditor

❖ City Clerks

- 151 Business Licenses, 117 completed, 34 still in process
- 2 Public Notices
- 2 Burial Permits



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- 8 Scholarships
- 2 City Chambers Facility Requests
- 2 Community Donation Requests

Finance

- ❖ Provided in-person support on April 11-12
- ❖ Provided recommendation to COU accounting staff to clean up beginning balances related to payroll liabilities
- ❖ Provided the FY20 payroll accrual for gross payroll and various payroll liabilities
 - Researched accounts necessary for accrual
 - Reviewed payroll schedule for the ending of FY20/beginning of FY21
 - Reviewed posting accounts that are used for payment of each payroll check
 - Ran reports for payroll batches to use for the payroll accrual
 - Determined the amount of accrual for each fund
- ❖ Provided correcting entries relating to Manual AR for FY20 beginning and ending balances
- ❖ Began reviewing the Capital Assets worksheet and making determinations on accuracy for FY20
- ❖ See attached documents.

Grants

❖ NPRA GRANTS

- Status/Reporting: Working with the team to closeout projects

❖ ConocoPhillips Grants

- Reporting needed. We are requested to submit project reports and photos of events. Working to coordinate with team.

❖ COU-BUECI Collaborative Projects

- **COU-BUECI MOU:** Final drafts being negotiated between legal partners.
- **COU Resolution Adopting the Utqiagvik Power Grid as Critical Infrastructure:** Drafted and submitted for review by COU legal representative.
- **Potential COU-BUECI Projects (updated monthly):**
 - **Switchgear Replacement:** ICAS and BUECI submitted CIPM project was reviewed by the CIPM PRC March 22nd very positively with no concerns.
 - **CNG station renovation:** BUECI seeks to replace its failing CNG station, used to fuel BUECI vehicles. at 1/3 of the cost to run. Option for the City to convert its vehicle fleet to this cheaper and more environmentally friendly and local fuel, and to inspire other entities to do the following.
 - **Transformer recycling,** NPRA funding would be eligible for planning the recycling activities. Subsequently, if the transformers can be listed as an environmental hazard, they could be transported to a recycling facility, if and when they are shown to directly impinge on the interests or plans of the COU.
 - **Nunavak Bay Subdivision Development Master Plan:** Combining NPRA road funding with BUECI natural gas pipeline, water and sewer utilities development. A Housing



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Master Plan is the first step to developing the Nunavak Bay Subdivision (Plat No. 91-18).

❖ **Other Projects**

- **Cemetery Management Project**
 - Ongoing. Currently configuring data and grid for spatial overlay.
 - Draft Operations and Maintenance Manual “COU Cemetery Operations” is in the works.
- **Land Use Project**
 - Geospatial data layers are being created. Working with NSB to receive updated spatial data and respective layers.
 - Ongoing Database Management for visual implementation.
- **Material Source Quarry – Data Collection and Preparation**
 - (2021 NOAA Lidar/DEM/Ortho Imagery) for gravel pit is completed. Now working with the Engineering Department in unison with the Cemetery project to develop conceptual exhibits for discussion.

❖ **All ConocoPhillips Cybergrants**

Project Title	Application Date	Budget	Award	Status
2024-03-20 2024 Piuraagiaqta Potluck Supplemental Food	03/20/2024	\$7,500	\$7,500	Pending
2024 Support for Little Dribblers Basketball League	12/15/2023	\$63,000	\$5,000	Approved
2023 Piuraagiaqta Potluck Supplemental Food	03/21/2023	\$7,500	\$7,500	Approved
2022 Piuraagiaqta	03/23/2022	\$7,500	\$7,500	Pending
2021 Spring Festival	04/23/2021	\$2,500	\$2,500	Pending
2021 New Scoreboard for Piuraagvik	07/16/2020	\$13,300	\$13,300	Pending
2021 Little Dribblers Program	07/15/2020	\$86,220	\$40,000	Pending
2021 New Bleachers for Piuraagvik	07/15/2020	\$42,985	\$42,985	Pending
2021 New Lighting for Piuraagvik	07/14/2020	\$17,500	\$17,500	Pending
2019 Additional Funds for Gym Floor Completion	07/15/2019	\$68,700	\$68,700	Approved
2020 New Lighting for Roller Rink	07/15/2019	\$32,100	\$32,000	Pending
2020 Hockey Building Upgrades	07/15/2019	\$69,000	\$69,000	Pending
2018-2019 New Year's Celebration Fireworks	12/10/2018	\$35,000	\$5,000	Approved
2019 Replacement of Gym Floor	07/16/2018	\$130,000	\$130,000	Approved
2019 New Bobcat for Upkeep of the Cemeteries in Utqiagvik	07/16/2018	\$40,000	\$0	Rejected
2018 Men and Women's Basketball Tournament	03/21/2018	\$1,500	\$1,500	Approved
2017-2018 New Year's Celebration Fireworks	10/27/2017	\$30,079	\$5,000	Approved
2016-2017 New Year's Celebration Fireworks	11/02/2016	\$30,079	\$5,000	Approved
2016 New Year's Celebration	12/23/2015	\$1,000	\$1,000	Approved
2015 New Year's Celebration	12/03/2014	\$2,000	\$2,000	Approved
2015 Little Dribblers Program	11/24/2014	\$6,629	\$1,000	Approved
2013 Easter Egg Hunt	03/05/2013	\$350	\$350	Approved



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2010 Eben Hopson Memorial Walk/Run/Bike	08/10/2010	\$500	\$500	Approved
Tagiugmiut Dance Group - 2009 AFN Convention	10/02/2009	\$500	\$500	Approved
Piuraagiaqta 2009 Spring Festival	03/27/2009	\$500	\$500	Approved
Barrow Dancers	10/10/2008	\$500	\$500	Approved
Nuvukmiut Dance Group	10/08/2008	\$500	\$500	Approved
50th Anniversary Celebration	05/20/2008	\$5,000	\$5,000	Approved
Community East Egg Hunt	02/14/2008	\$0	\$0	Rejected
Senior Program Support	12/19/2006	\$500	\$500	Approved
Holiday Celebration	11/21/2006	\$0	\$0	Rejected
Holiday Stockings	12/16/2005	\$250	\$250	Approved
Eben Hopson Sr. Memorial Scholarships	09/14/2005	\$5,000	\$5,000	Approved
2005 Cultural Fair	08/10/2005	\$2,000	\$2,000	Approved
Piuraagiaqta 2005 Spring Festival	04/01/2005	\$0	\$0	Rejected
Little Dribblers Inter-Village Tournament	03/11/2005	\$0	\$0	Rejected
Anaktaqtitchirit Committee/Christmas Games	11/17/2004	\$500	\$500	Approved
Anaktaqtitchirit Committee/Independence Day Games	06/25/2004	\$1,000	\$1,000	Approved
DARE Program	2001	\$0	\$0	Approved
DARE Program	2000	\$0	\$0	Approved
DARE Program	04/26/1999	\$2,500	\$2,500	Approved
Community Summer Jobs Program	03/31/1998	\$2,500	\$2,500	Approved
Eben Hopson, Sr. Memorial Scholarship Fund	08/13/1997	\$500	\$500	Approved
Total		\$709,192	\$479,085	

❖ All Current NPRA Grants

Grant #	Title	Awarded	Expended	Remaining
<u>19-NPRA-13</u>	Repair of the City of Utqiagvik's Shop Subfloor and BCI Support	\$160,000	\$0	\$160,000
<u>19-NPRA-15</u>	Purchase New John Deere Loader	\$400,000	\$394,189	\$5,811
<u>19-NPRA-16</u>	Purchase New Tent for Existing Hockey Facility	\$147,690	\$128,646	\$19,044
<u>20-NPRA-07</u>	Purchase of Heating System for Admin Bldg. and Piuraagvik	\$1,660,000	\$543,535	\$1,116,465
<u>20-NPRA-08</u>	Local Government Operations	\$785,000	\$666,408	\$118,592
<u>22-NPRA-16</u>	Installation of New LED Lights for Roller Rink	\$39,300	\$31,480	\$7,820
<u>22-NPRA-17</u>	Local Government Operations	\$2,584,108	\$0	\$2,584,108
<u>22-NPRA-18</u>	Purchase of Duramats and Pins for Cemeteries	\$124,915	\$0	\$124,915
<u>22-NPRA-19</u>	Purchase of a New Auger	\$950,000	\$0	\$950,000
<u>22-NPRA-20</u>	Purchase of New Light Towers	\$67,724	\$0	\$67,724
<u>22-NPRA-235</u>	All City Facilities Fire Alarm System Upgrades	\$430,209	\$0	\$430,209
<u>22-NPRA-238</u>	Local Government Operations	\$3,000,000	\$0	\$3,000,000
<u>22-NPRA-344</u>	Community Kitchen	\$250,000	\$0	\$250,000
<u>23-NPRA-216</u>	? Project File Requested from NPRA	\$807,500	\$0	\$807,500



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<u>23-NPRA-X1</u>	Local Government Operations	\$3,000,000	\$0	\$3,000,000
24-NPRA-X2	Piuraagvik Redesign and Expansion *SUBMITTED 2024-03	\$16,315,000		

Operations

❖ Recreation

- Piuraagvik
 - 1988 Customers
 - April 15th the City hosted the 2024 Piuraagiaqta Potluck from 5:00pm to 8:30pm at Ipalook Elementary Gym. Quyanapqak to all the City Employees who help set up and serve the delicious food.
- Roller Rink
 - Will be closed to the community until further notice. The clean-up phase has begun and all City equipment have been moved.
- Aerobics Room
 - Eric Fanene – Step Class schedule are Mondays & Wednesdays 5:30pm – 6:30pm
 - Melissa Bynum – Zumba Class schedule are Tuesdays and Thursdays 5:30pm – 6:30pm
- Youth Center
 - 13 private events
 - 442 customers
 - Game night and movie screenings are eagerly anticipated events at the Youth Center. During game nights, participants gather to play board and video games. The laughter, friendly competition and strategic thinking create an atmosphere of camaraderie. Game nights encourage social interaction and teach valuable skills like sportsmanship and problem solving. Remember, Youth Center is more than just a physical location, it’s a place where creativity, play and connection thrive, leaving a positive impact on young lives.
- 2024 Piuraagiaqta
 - The parade was a great success, it started at 12:30pm outside the City Chambers. The decorations on all the vehicles were great. Quyanapqak to everyone who participated.
 - Piuraagiaqta Hot Shots were held on April 13th and here are the results. Any age group not mentioned, had no contestants.
 - Boys 2nd grade: 1st place Elijah Bucatcat, 2nd place Kyle Contrades
 - Boys 3rd grade: Diesel Olemaun
 - Girls 4th grade: Ahmyra Unutoa
 - Boys 5th grade: 1st place Scot Contrades, 2nd Vaasilifiti Unutoa
 - Girls 7th grade: 1st place Fayth Unutoa. 2nd place Selagi Unutoa
 - Girls 8th grade: 1st place Moka Sue’sue, 2nd place Flossie Olemaun
 - Girls 10th grade: 1st place Dana Olemaun, 2nd place Zadah Unutoa
 - Girls 12th grade: 1st place Lauren Brower
 - Ages 18-25 Women: 1st place Caitlyn Brower, 2nd place Lillian Kippi



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- Ages 18-25 Men: 1st place Trevor Thomas, 2nd place Sebastian Sias, 3rd place Justice Pili
- Ages 26-30 Women: 1st place Lynette Hepa, 2nd Shelbi Matthews
- Ages 31-35 Men: 1st place Justin Sanders, 2nd Romnie Bucatcat, 3rd Daniel Thomas
- Ages 41-45 Women: 1st place Sandra Leavitt
- Ages 41-45 Men: 1st place Isaac Leavitt
- Ages 56- 60 Men: 1st place Billy Kenton, 2nd David Mathews
- Arctic Golf
 - 1st The Golf Guys
 - 2nd Dream Team
 - 3rd Bird Dawgs

❖ Maintenance

- Snow removal at Bingo Hall, Roller Rink and the new/old Grave sites
- Maintenance work completed on the Recreation Truck, H-Truck, Mayor’s SUV and the Escape
- Assisted and tended to the freeze-ups at Bingo Hall and Youth Center
- Assisted with the Easter Egg hung at the Ipalook Elementary School
- Assisted with Roller Rink closure
- Assisted with preparing the opening of Pool Hall

❖ Distribution

- Distribution continues normal operations. We are looking at a few types of software programs that will assist in our reporting and maintenance of inventory.

DMV & Taxi

❖ DMV

- Driver’s License – 30
- Identification Cards – 22
- Instructional Permits – 6
- General Knowledge Tests – 60
- Disability Parking Permits – 3
- Commercial Driver’s License – 11
- Vehicle Title – 11
- Vehicle Registrations – 15

❖ Taxi

- No updates at this time.

Tavra!