



CITY OF UTQIAGVIK

"Farthest North Incorporated City"

MEMORANDUM

TO: City of Utqiagvik Council
FROM: Asisaun Toovak, Mayor
DATE: December 3, 2024
SUBJECT: Monthly Report

The Mayor's Monthly report is broken down by: Administration, Operations, Finance, and DMV & Taxi Cab Commission.

Administration

❖ Administration met with:

- Tribn
 - Grants
 - Audits
 - Gravesites
 - Dorsey
 - Leases
 - Gravel Pits and Storage Yard
 - University of Colorado – Coastal Erosion and Permafrost thaw
 - VOICE – Arctic Council Conference
 - Wells Fargo – Investment accounts
 - Kuna – Piuraagvik Expansion and Bathroom Renovation
 - State of Alaska – US/Canada maritime Boundary Beaufort Sea/Arctic Ocean
 - Kendrick Equipment – Zamboni
 - NSB Mayor's Office – Kivgik
 - AML – Energy Efficiency and Conservation Block Grant
 - NPR-A Working group – quarterly meeting
 - ASTAC Monthly check in
 - ICE Services Monthly Check in
- ❖ Hosted a Potluck for Craig George
- ❖ KBRW Drive to Thrive
- ❖ Positions we filled/Opened:
- Recreation Technicians



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- Bingo/Pull-Tab Clerk
- Maintenance Technician 1
- Project Manager for EIAP/NPR-A

❖ Clerks

- Cemeteries – Received 4 burial permits
- Business Licenses – Started processing the 2025 Business Licenses and have 14/20 completed
- Public Notices – Posted 9 public notices around town, emailed to KBRW, posted to the City website and social media.
- Scholarships – Received 2 applications for the Spring 2025 Semester

Finance

- ❖ Met with Mayor to discuss FY20 audit status, sat down with accountants to review supporting documentation relating to Prepaid Expenses and provide list of transactions to search for relating to Capital Assets.
- ❖ Reviewed current items relating to outstanding items for FY20 and communicated priorities with Finance Director and Mayor
- ❖ **Grants**
 - NPRA GRANTS
Status of 216 Playgrounds not awarded yet. Need to meet and address this separately, as the grant as not formally approved and is still in draft.
 - COU Recreation Programs:
Program planning for new recreational programs x 5 at former SKW gravel site.
 - ConocoPhillips Grants
Reports pending submission notifications received for 2 grants
- ❖ **Engineering and Construction Planning**
 - Cemetery Management Project
Phase I: Field Survey Completed. Field Survey consisted of point data collection of headstones, gravesites, edge of road, grid identifiers, snow fencing, and cemetery property monuments. Field images were taken of each gravesite and respective headstone.
Phase II: Post Processing is currently underway.
Phase III: Geospatial Layering and Mapping
Preparing for possible material site as-built, discussing with team.
 - NPRA Grants
Primed NPRA Grants for November 2024 Submission.
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Operations

❖ Recreation

• Piuraagvik

- 2797 Customers
- The City of Utqiagvik hosted a Puuqtaluk on October 30, 2024. All contestants received a \$50.00 gift card and wireless earbuds.
 - Funniest Participant: Infant to 5 Years Old.
Maniksaq Brower
 - Scariest Participant: Infant to 5 Years Old.
Quin Pikok
 - Most Original/Traditional Participant: Infant to 5 Years Old.
Tobin Thomas
 - Funniest Participant: 6 to 11 Years Old.
Esther Lum
 - Scariest Participant: 6 to 11 Years Old.
Rodrick Miguel Jr.
 - Most Original/Traditional Participant: 6 to 11 Years Old.
Ramses Sias
 - Funniest Participant: 12 to 17 Years Old.
Braden Fereti
 - Scariest Participant: 12 to 17 Years Old.
Antonet Kaleak
 - Most Original/Traditional Participant: 12 to 17 Years Old.
Jerry Leavitt
 - Funniest Participant: 18 to 59 Years Old.
Deva Kagak
 - Scariest Participant: 18 to 59 Years Old.
Stephanie Lozano
 - Most Original/Traditional Participant: 18 to 59 Years Old.
Pamela Solomon
 - Funniest Participant: 60 on up.
Nellie Gomez
 - Scariest Participant: 60 on up.
Eleanor Saganna
 - Most Original/Traditional Participant: 60 on up.
Nellie Gomez

Quyanaq to the judges – Asisaun Toovak, Pete Ahvakana, Martina Hopson, and Heather Hopson

• Aerobics Room

- Eric Fanene Dance classes continue to provide exercise for the community. The hours of operation are Monday 6:30 to 7:30 PM and Wednesday 5:30 to 6:30 PM.
- Melissa Ortega Zumba classes hours of operation are Tuesday and Thursday 5:30 to 6:30 PM. The people who attend her classes have a great time working out.

• Pool Hall

- 81 Customers



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- The Ping Pong and Pool Table tournaments for both men’s and women’s divisions are postponed due to insufficient participant registrations. The Recreation Dept will continue to encourage participants to register for future tournaments.
- Youth Center
 - 404 Customers
 - The facility offers a dynamic and engaging environment for kids with a variety of activities that cater to diverse interests. Video gaming provides an interactive outlet where children can connect, compete, and collaborate while developing problem-solving and teamwork skills. Arts and crafts sessions spark creativity, allowing participants to express themselves through hands on projects that enhance fine motor skills and boost confidence. Movie nights bring the kids together, creating a relaxed space for kids to unwind while enjoying age-appropriate films and socializing with peers.
- ❖ Maintenance
 - Snow removal from city facilities and cemetery. Cleaning and organized City garage yard. Routine Maintenance on City vehicles and buildings ensuring that heat and plumbing are all working.
 - Assisted with Potluck
- ❖ Distribution
 - Distribution continues to operate Monday, Wednesday, and Fridays.

DMV & Taxi

- ❖ DMV
 - Driver’s License – 21
 - Identification Cards – 14
 - Instructional Permits – 7
 - General Knowledge Tests – 47
 - Disability Parking Permits – 4
 - Commercial Drivers Licenses – 9
 - Vehicle Titles – 4
 - Vehicle Registrations – 2
- ❖ Taxi
 - Nothing at this time

Tavra!